



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	September 28, 2022
		Time:	9:00 a.m.
Board Members Present:	Lori Irish Bauman Keith Edwards Ozzie Gonzalez Linda Simmons Thomas Kim Kathy Wai	Board Members Absent:	LaVerne Lewis

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Simmons called the business meeting to order at 9:11 am.

1. **Committee Reports**

Committee on Accessible Transportation (CAT) – Director Edwards provided an overview of the September 21, 2022 CAT meeting. Items on the agenda included a Security update, a presentation of the CAT FY22 Annual Report, the FY23 Work Plan and a presentation from TriMet staff about the Hollywood Difficult Development Area (DDA).

Finance and Audit Committee – Director Irish-Bauman provided an overview of the September 28th. Items on the agenda included a review of the October Strategy Session agenda, budget updates including the transfer resolution and FY24 process. The committee also received an updates on the Operator pay equity and the Title VI Resolution. The next meeting of the Finance and Audit Committee will be October 26, 2022.

Metro Policy Advisory Committee (MPAC) – Director Kim provided an overview of the August 24, 2022. The three items on the agenda included an overview of a potential Urban Growth Boundary, and update on progress of the regional housing bond and a discussion about the high capacity transit strategy within the Regional Transportation Plan (RTP).

Reimagining Public Safety Advisory Committee (RPSAC) – Marissa Clarke, senior coordinator of Community Engagement – Security, provided an update in the absence of Director Lewis. Items on the agenda included presentation of a timeline for finalizing the work of the committee by Executive Director Andrew Wilson, an update on hiring efforts and staffing of unarmed system presence, review of the proposed 2023 Survey Template, and a discussion of upcoming items at the September meeting.

Transit Equity Advisory Committee (TEAC) – Director Wai provided an overview of the September TEAC meeting. Items on the agenda included an update on the FX2-Division launch, an overview of the Hollywood Hub from TriMet staff and BRIDGE Housing partners, and an update on the Title VI Program.

General Manager Performance Evaluation – President Simmons provided a brief overview of General Manager Sam Desue’s performance evaluation. Members of the board provided feedback and thanked Mr. Desue for his dedication and achievements over the last year.

Action: Director Edwards moved approval of the General Manager Performance Evaluation and a pay increase of three percent for GM Sam Desue. Director Irish-Bauman seconded the motion. The motion passed with unanimous approval.

2. **General Manager Report** **FX Launch Celebration**

Mr. Desue thanked everyone who came out to the FX2-Division Grand Opening Celebration on September 17th. He said the FX—Frequent Express—will increase access to opportunities such as jobs and education, and reduce traffic congestion and air pollution along the corridor between Gresham and Downtown Portland. He thanked the Board members who joined the celebration at PCC Southeast. He said the Division Transit Project laid the foundation for FX, which brings the faster, better bus service that the community has asked for, and it now provides a foundation from which future projects will grow. He thanked everyone at TriMet and all of the agency’s partners who contributed to this success.

August 2022 Ridership

Mr. Desue provided a quick update on ridership. In August, TriMet provided nearly 4.8 million rides. This is up nearly 20% from August one year ago. It is almost 60% of where ridership was in August 2019, before the COVID-19 pandemic.

Strategic Priorities

Mr. Desue introduced Alan Lehto, Director of Business Planning and Asset Management. Mr. Lehto is working to develop the FY2024 Business Plan and gave a brief overview of the early steps in the process which included identifying strategic, high-level priorities. A copy of the key priorities can be found in the board meeting archives at www.trimet.org/board.

3. **Consent Agenda**

- Approval of Board Meeting Minutes for August 10, 2022
- Resolution Authorizing Ordinances to be Read By Title Only

Action: Director Gonzalez moved approval of the Consent Agenda. Director Irish-Bauman seconded the motion. The motion passed with unanimous approval.

4. **Resolutions**

Resolution 22-09-51 Approving the 2022 Title VI Program

Mr. Desue discussed Resolution 22, the FTA requires TriMet to submit an updated Title VI Program every three years and receive board approval. Title VI prohibits discrimination on the basis of race, color and national origin in programs and activities receiving federal assistance. The updates that TriMet is proposing were developed through public input gathered by our Transit Equity, Inclusion and Community Affairs Department, in partnership with community-based organizations. Through this extensive engagement, TriMet has determined that the Title VI Program is working well and therefore included only minor updates. Chief Inclusion, Diversity, Equity and Accessibility Officer, John Gardner, gave a brief presentation of the program and the changes. A copy of his presentation can be found in the meeting archives at www.trimet.org/board.

Action: Director Gonzalez moved approval of Resolution 22-09-51. Director Edwards seconded the motion. The motion passed with unanimous approval.

Resolution 22-09-52 – Authorizing the Transfer of Appropriated Funds within the FY 2022-2023 Budget

Mr. Desue discussed Resolution 22-09-52 authorizing an internal transfer of funds. He said the transfer will bring actual expenditure amounts in line with those that were projected in the annual budget. Oregon Budget Law requires Board approval for such transfers. The resolution request funds from TriMet’s Public Affairs Division as well as TriMet’s Contingency Fund, be transferred to the General Manager Division. The request comes following TriMet’s creation of the IDEA or Inclusion, Diversity, Equity and Accessibility Office and its associated move from Public Affairs to the General Manager’s Office. The transfers cover costs related to the office’s move, hiring of additional staff and required travel and other expenses required for this new but critically important office. Approval will have no financial impact on the 2022-23 budget.

Action: Director Irish-Bauman moved approval of Resolution 22-09-52. Director Wai seconded the motion. The motion passed with unanimous approval.

Resolution 22-09-53 – Authorizing a Modification to the Contract with AECOM Technical Service, Inc. for Construction Management, Safety Specialist and Start-Up Management Services for the Division Transit Project

Mr. Desue discussed Resolution 22-09-53. He noted that while FX2-Division service is up and running since Sept. 18th, there are still tasks that must be completed to close out the Division Transit Project. The resolution increases the total value of the contract with AECOM by \$227,000 for the continued services of supplemental staff, bringing the total contract authority to \$1.77 million. For diversity, AECOM has achieved 45% participation by certified subcontractors and their staff is 40% women and 12% minorities. The cost of the services will be covered by the Division Transit Project’s contingency funds.

Action: Director Kim moved approval of Resolution 22-09-53. Director Edwards seconded the motion. The motion passed with unanimous approval.

5. Ordinance #368 – Amending and Updating TriMet Code Chapters 18 and 19 (Second Hearing)

President Simmons introduced Ordinance 368 and General Counsel Devine read the Ordinance by title only.

Mr. Desue said, if passed by the Board, updates to Chapters 18 and 19 of the TriMet Code under this ordinance include:

- An update to the definition of the term “service change”
- An update to the way TriMet considers public comment for service and route changes.
- And, an update to describe how TriMet relies on Title VI analyses in service and route changes.

He noted that the Ordinance also puts into place recommendations by the Federal Transit Administration, which require TriMet to adopt procedures that inform the public of our use of Title VI equity analyses when modifying routes and fares. It should be noted that the FTA requirement is procedural as TriMet already does this.

Action: Director Gonzalez moved approval of Ordinance 368. Director Kim seconded the motion. The motion passed with unanimous approval.

Roll call vote:
Edward – yay
Gonzalez – yay

Irish-Bauman – yay

Kim – yay

Simmons – yay

Wai -- yay

Other Business & Adjournment

Hearing no further business, President Simmons adjourned the meeting at 10:28 a.m.

Respectfully submitted,



Kimberley Angove, recording secretary